

# IIMT

## COLLEGE OF SCIENCE & TECHNOLOGY



Approved by : N.C.T.E  
Affiliated to : C.C.S. University, Meerut

Ref: IIMTCOST/B.Ed/Circular/2020-21/09

Date: 08/12/2020


### CIRCULAR

The IQAC meeting is scheduled for 10<sup>th</sup> December 2020 at 3:00 PM in the Principal Office.

All the concerned members are requested to attend this meeting without fail.

#### Agenda:

1. Plan of action for coming session
2. Encouraging Faculty for enhancing Research & Development
3. Review of University Results
4. Strengthening Students' Placement and Career Guidance

  
Dr. C.S. Yadav

(IQAC Coordinator)

Copy to all the Members







Ref. IIMT.C.O.S.T./B.Ed/IQAC/2020-21/gA

Date: 10/12/2020

### MINUTES OF IQAC MEETING

A meeting was conducted on 10/12/2020 at Principal's office (B.Ed Department) under the Chairmanship of Dr. H N Hota. Following members were present in the meeting:

- |                          |  |
|--------------------------|--|
| 1. Dr.H.N. Hota          | IQAC Chairman                                  |
| 2. Dr. C.S.Yadav         | IQAC Coordinator                               |
| 3. Mr.Jaspal Singh       | Faculty Representative                         |
| 4. Ms.Mukta Tiwari       | Faculty Representative                         |
| 5. Mrs. Sangeeta Jha     | Faculty Representative                         |
| 6. Mr. Pawan Kumar Singh | School/Industry Representative                 |
| 7. Mr. Arpan Kumar       | Alumni Representative                          |
| 8. Mr.Ram Avtar Vats     | Student Representative 1                       |
| 9. Ms.SandhyaSirohi      | Student Representative 2                       |
| 10. Mr.Anil Kumar Gupta  | Local Parents Representative                   |
| 11. Mr. Pawan Kumar      | School Representative 1                        |
| 12. Mr. Anand Mishra     | Dy. Registrar /<br>Head, Office Administration |

The agenda discussed in the meeting is mentioned below:

#### Agenda:

1. Plan of action for coming session
2. Encouraging Faculty for enhancing Research & Development
3. Review of University Results
4. Strengthening Students' Placement and Career Guidance

Proceedings of the meeting of IQAC held on 10.12.2020.

- A meeting of IQAC was held under the chairperson of Dr.H.N.Hota, Chairman of IQAC and Principal of IIMT College of Science & Technology, Greater Noida.



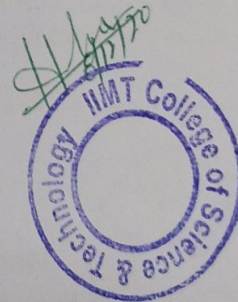


- The IQAC Coordinator addressed the members and instructed to prepare measures of action to carry out the coming session with full planning to eradicate any contradictions during the academic year.
- Furthermore, members discussed about the improvement of research provisions of the college. Faculty members were asked to boost the academic excellence by enrolling in exams, development programmes and PhD.
- IQAC Coordinator Mr.C S Yadav asked the concerned authorities in meeting to focus on the timely analysis of exam results to provide needed guidance to the students, to which all the members agreed.
- Lastly, the members discussed about the placements and developing career guiding techniques to give the students a perfect platform for training & jobs.

The meeting concluded with the vote of thanks given by Dr.C.S.Yadav, Coordinator of the IQAC.

**Dr.C.S.Yadav**

**(IQAC Coordinator)**





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## COLLEGE OF SCIENCE & TECHNOLOGY



Ref: IIMTCOST/B.Ed/Circular/2020-21/34

Date: 02 April 2021

### CIRCULAR

The IQAC meeting is scheduled for **6<sup>th</sup> April 2021** at 3:00 PM.

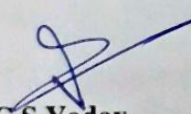
All the concerned members are requested to attend this meeting without fail.

**Time: 03:00 PM**

**Venue: Principal Office (IIMT College of Science & Technology)**

#### Agenda:

1. Conducting online classes.
2. Organizing activities, webinar and workshops
3. Course completion
4. Virtual Internships and completion of B.Ed practical files.

  
Dr.C.S.Yadav

(IQAC Coordinator)



Copy to all the members.

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Ref. IIMT.COST/B.Ed/IQAC/2020-21/34A Date: 06/04/2021

### Minutes of IQAC MEETING

A meeting was conducted on 06/04/2021 at Principal's office (B.Ed Department) under the Chairmanship of Dr. H N Hota. Following members were present in the meeting:

- |                          |  |
|--------------------------|--|
| 1. Dr.H.N. Hota          | IQAC Chairman                                  |
| 2. Dr. C.S.Yadav         | IQAC Coordinator                               |
| 3. Mr.Jaspal Singh       | Faculty Representative                         |
| 4. Ms.Mukta Tiwari       | Faculty Representative                         |
| 5. Mrs. Sangeeta Jha     | Faculty Representative                         |
| 6. Mr. Pawan Kumar Singh | School/Industry Representative                 |
| 7. Mr. Arpan Kumar       | Alumni Representative                          |
| 8. Mr.Ram Avtar Vats     | Student Representative 1                       |
| 9. Ms.SandhyaSirohi      | Student Representative 2                       |
| 10. Mr.Anil Kumar Gupta  | Local Parents Representative                   |
| 11. Mr. Anand Mishra     | Dy. Registrar /<br>Head, Office Administration |

#### Agenda:

1. Conducting online classes.
  2. Organizing activities, webinar and workshops
  3. Course completion
  4. Virtual Internships and completion of B.Ed practical files.
- A meeting of IQAC was held under the chairperson of Dr.H.N.Hota, Chairman of IQAC Principal of IIMT College of Science & Technology, Greater Noida.
  - Discussions and plans were made as how to smoothly conduct online classes for timely syllabus completion. Brainstorming was done by the members for enhancing



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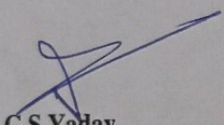
## COLLEGE OF SCIENCE & TECHNOLOGY



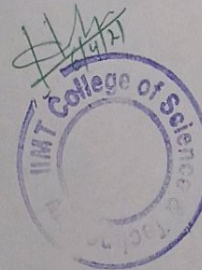
teaching methods and techniques according to the changed time; using technology and E-learning modes to boost imparting knowledge to students.

- Steps were analyzed to make well framed activity plan including workshops and webinars.
- Members also reviewed the situation of pandemic in context with the internship of the students. Regarding this blueprint were discussed to provide virtual internship opportunities to the students. Lastly, members evaluated the status of Practical and activity file completion.

The meeting concluded with the vote of thanks given by Dr.C.S.Yadav, Coordinator of the IQAC.

  
Dr.C.S.Yadav

(IQAC Coordinator)



Copy to all the members.

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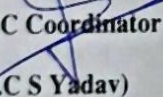
Ref. IIMT.COST/B.Ed/IQAC/2020-21/36

Date: 30/06/2021

### Action Report of work done by IQAC

As per the discussions in the referred IQAC meeting held on 06/04/21, below are the details of implementation of the agenda.

Sl No.	Agenda	Action Taken
1.	Conducting Online Classes	Due to the Pandemic situation and also as per the govt. guidelines the teaching mode was shifted to online /E-Learning platforms. Faculty and Mentors were instructed to carry out the academic tasks through online mediums
2.	Organizing webinars/workshops & activities.	Seeing the demand of the time, the concerned teachers and in-charges were assigned duties to conduct workshops and activities on virtual platforms, so that the growth of the students doesn't get hindered cause of the challenging time.
3.	Course Completion	Subject teachers were instructed by the Academic head to timely complete the syllabus and provide study material to all the students. Not only the completion but the assessment must be taken of the students.
4.	Virtual Internships and completion of B.Ed practical files.	The teachers & mentors were assigned the duties to ensure the timely completion of B.Ed practical files. The internship in-charges were instructed by the principal to explore schools available for virtual internships especially for futuristic vision.

  
IQAC Coordinator  
(DR.C S Yadav)

